



Government of West Bengal

**DIRECTORATE OF ANIMAL RESOURCES & ANIMAL HEALTH**

Prani Sampad Bhavan, 2<sup>nd</sup> & 3<sup>rd</sup> floor, LB-2, Sector-III, Salt Lake City, Kolkata-700 106.

Ph. 2335-1145 Fax: 2335-1187 Website: [www.darahwb.org](http://www.darahwb.org) E-mail: [dahvswb@darahwb.org](mailto:dahvswb@darahwb.org)

**QUOTATION NOTICE**

Memo No 249 /M-1240

Dated, Kolkata, the, 17<sup>th</sup> January, 2025

Sealed Quotation are invited by the undersigned from bonafide and reputed service provider having experience in this field for Comprehensive Annual maintenance Contract for 4 (years) of Multifunction Machine of Photocopier Model: B1025, bearing Sl. No 3430901663 installed at the Directorate Accounts Section, Salt Lake City, Kolkata-106.

The Annual Maintenance includes at least one visit per quarter by your technician for preventive maintenance plus all the breakdown calls as & when called for within a reasonable period from receipt of communication during office hours to keep the copier in working condition throughout the contract period.

Service Provider will provide free replacement of all defective spares during contract period including free services & free replacement of fixing film, toner cartridge and drum irrespective of copy volume

The offer should be rate per copy inclusive of all charges for both repair and AMC. GST, if any should be quoted separately. The offer will have to be submitted alongwith PAN, Trade License, GST registration & credentials at the above addressed office positively on 24<sup>th</sup> January, 2025 within 1 pm. The sealed bids will be opened at 1.30 pm on the same day in presence of the representative of the bidders.

Payment will be released only after issuance of satisfactory work done certificate and in the event of poor performance, the work order will be cancelled. The bill of maintenance cost may be raised quarterly basis, as respective number of copies recorded in the bill for making payment.

The undersigned reserves the right to cancel part or whole of the quotations without assigning any reason whatsoever.

  
Director of Animal Husbandry and  
Veterinary Services, West Bengal

Memo No 249/1(6)M-1240

Dated, Kolkata, the, 17<sup>th</sup> January, 2025

Copy forwarded for wide circulation to:

1. The Assistant Director, (Accounts), Salt Lake, Kolkata-106.
2. Notice Board of this Directorate HQ, Salt Lake, Kolkata-106.
3. Notice Board of Paschim Banga Go-sampad Bikash Sanstha, Salt Lake, Kolkata-106.
4. Notice Board of W.B. Livestock Development Corporation, Salt Lake, Kolkata-106.
5. Notice Board of W.B. Milk Federation, Salt Lake, Kolkata-106.
6. Website of this Directorate [dahvswb@darahwb.org](http://dahvswb@darahwb.org)

  
Director of Animal Husbandry &  
Veterinary Services, West Bengal