



**GOVERNMENT OF WEST BENGAL
DIRECTORATE OF ANIMAL RESOURCES & ANIMAL HEALTH
O/O DEPUTY DIRECTOR, ARD & PO, HOWRAH
RAMESWAR MALIA PRANI SAMPAD BHAWAN,
429, G. T. ROAD, HOWRAH – 711 101**

Phone – 033 – 2666 1556 / 2666 1525 / 7604010034

email – ddardhowrah@darahwb.org

NOTICE INVITING e-TENDER

No. WBARD/HEIFER/NIT11/2024-25

Date: 19.12.2024

Tender bids are invited by the undersigned on behalf of the Governor to the State of West Bengal **only** from the SHG or Sangha of SHG **or any agency or FPO or suppliers/Individuals having experience in this field** for **rate contract for twelve months** for supply of **cross-bred Jersey /upgraded Sahiwal heifers (approximate quantity – 136) of under noted specification up to GP Level of different Blocks in the District of Howrah.**

- 1. Age of Heifer (Female Calf): 1 year or more**
- 2. Breed: Cross-bred Jersey /upgraded Sahiwal**
- 3. Having good health, body weight minimum 100 KG, free & suitable for breeding purpose**

The participating SHG or Sangha of SHG should be in existence and active for at least 3 (three) years continuously and have at least 1st Grading verified and recommended by DRDC.

Terms and Conditions:

1. Quarantine measures of at least 15 days should strictly be maintained within the district of Howrah under the supervision of a qualified veterinarian to be nominated by the undersigned. Expenditure including feeding, medication, vaccination (FMD), Brucellosis & LSD etc. during Quarantine period will have to be borne by the supplier. The bidder has to mention at least one location for quarantine in Howrah district to be submitted in Annexure – II.
2. After completion of quarantine period, the supplier must have to produce health /vaccination certificate of the animals from the nominated veterinarian. Only disease free animals with sound health having minimum specified body weight will be accepted for supply.
3. On the date of supply cum distribution, all the animals must be insured by any Insurance Company registered under IRDA at least for one year by the successful bidder in the name of the concerned beneficiary C/O respective BLDO. The charges of insurance will be reimbursed on production of original bills & policy documents against individual beneficiary.

Online Receipt and Refund of EMD of e Procurement through State Govt. E Procurement Portal

1. Login by bidder:

- a) A bidder desirous of taking part in a tender invited by a State Government Offices / PSUs, Autonomous and Local Bodies, PRIs, etc. shall login to the e-procurement portal of the Government of West Bengal <https://wbtenders.gov.in> in using his login ID and password.
- b) He will select the tender to bid and initiate payment of pre-defined EMD/Tender Fees for that tender by selecting from either of the following payment modes:
 - i) Net banking (any of the banks listed in the ICICI Bank payment gateway) in case of payment through ICICI Bank payment gateway :
 - ii) RTGS/NEFT in case of office payment through Bank Account in any Bank.

2. Pavment Procedure :

- i) On selection of net banking as the payment mode, the bidder will be directed to ICICI Bank payment Gateway web page(along with a string containing a Unique ID) where he will select the Bank through which he wants to do the transaction.
- ii) Bidder will make the payment after entering his Unique ID and Password of the Bank to process the transaction.
- iii) Bidder will receive a confirmation message regarding success/failure of the transaction.
- iv) If the transaction is successful , the amount paid by the bidder will gate credited in the respective pooling account of the State Government /PSU/ Autonomous Body /PRIs, etc. maintain with the Focal Point Branch of ICICI Bank at R.N. Mukherjee Road, Kolkata for collection of EMD/Tender Fees.
- v) If the transaction is failure the bidder will again try for payment by going back to the first step.

b) Payment though RTGS/NEFT:

- i) On selection of RTGS/NEFT as the payment mode, the e-procurement portal will show a pre-filled challan having the details to process RTGS/NEFT transaction.
The bidder will print the challan and used pre-filled information to make RTGS/NEFT payment using his Bank account.
- ii) Once payment is made, the bidder will come back to the e procurement portal after expiry of a reasonable time to enable the NEFT/RTGS process to complete. In order to verify, the payment made and continue the bidding process.
- iii) If verification is successful , the fund will gate credited to the respective pooling account of the State Government / PSUs/ Autonomous Body/Local Body / PRIs, etc. maintained with the Focal Point Branch of ICICI Bank at R.N. Mukherjee Road, Kolkata for collection of EMD/Tender Fees.
- iv) Here after, the bidder will go to e-procurement portal for submission office bid.
- v) But if the payment verification is unsuccessful the amount will be returned to the bidders account.

3. Refund/Settlement process:

- i) After opening of the bids and technical evaluation of the same by the tender inviting authority through electronic processing in the e-procurement portal of the State Government, the tender inviting authority will declare the status of the bid as successful or unsuccessful which will be made available, along with the details of the unsuccessful bidders, to ICICI Bank by the e-procurement portal through web services.
- ii) On receipt of the information from the e-procurement portal, the bank will refund, through an automated process, the EMD of the bidders disqualified at the technical evaluation to the respective bidders' bank accounts from which they made the payment transaction. Such refund will take place within T+2 Bank Working Days where T will mean the date on which information on rejection of bid is uploaded to the e-procurement portal by the tender inviting authority.
- iii) Once the financial bid evaluation is electronically processed in the e-procurement portal, EMD of the technically qualified bidders other than that of the L₁ and L₂ bidders will be refunded, through an automated process, to the respective bidders bank accounts from which with they made the payment transaction. Such refund will take place within T+2 Bank Working Days where T will mean the date on which information on rejection of financial bid is uploaded to the e-procurement portal by the tender inviting authority. However, the L₁ bidder should not be rejected till the LOI process is successful.
- iv) If the L₁ bidder accepts the LOI and the same if processed electronically in the e-procurement portal, EMD of the L₂ bidder will be refunded through an automated process to his Bank account from which he made the payment transaction. Such refund will take place within T+2 Bank Working Days where T will mean the date on which information Awarded of contract (AOC) to the L₁ bidder is uploaded to the e-procurement portal by the tender inviting authority.
- v) As soon as the L₁ bidder awarded of contract (AOC) and the same is processed electronically in e-procurement portal.

- a) EMD of the L₁ bidder for tender of State Government Office will automatically gate transferred from the pooling account to the State Government deposit head "8443- 00-103-001-07" through GRIPS along with the bank particulars of the L₁ bidder.
- b) EMD of the L₁ bidder for tenders of the state PSUs/Autonomous Bodies/Local Bodies/PRI's etc. will automatically gate transferred from the pooling account to their respective linked bank account along with the bank particulars of the L₁ bidder. In both the above cases, such transfer will take place within T+1 Bank Working Days where T will mean the date on which the Award of Contract (AOC) is issued.
- vi) The Bank will share the details of the GRN No. Generated on successful entry in GRIPS with the e-procurement portal for updation.
- vii) Once the EMD of the L₁ bidder is transferred in the manner mentioned above, Tender fees, if any, deposited by the bidder will be transferred electronically from the pooling account to the Government revenue receipt head "0070-60-800-013-27" through the GRIPS for government tender and to the respective link bank account for State PSUs/Autonomous Bodies/Local Bodies/PRI's etc. tenders.
- viii) All refunds will be made mandatorily to the Bank Account from which the payment of EMD and Tender fees (if any) were initiated.

Each tender must be supported by (ONLY ORIGINAL TO BE UPLOADED):-

- a) **Each tender, unless the bidder is exempted under the existing order of the Govt. of West Bengal or Govt. of India, will have to deposit Earnest Money @ Rs. 42,720/- (Rupees Forty Two Thousand Seven Hundred and Twenty) only as per above manner or Document Showing EMD Exemption to be uploaded. E.M.D. in any other manner not acceptable.**
- b) Scanned ORIGINAL PAN Card. In case PAN Card is not available in the name of SHG or Sangha of SHG, PAN Card of the Dalaneta /Dalanetri shall have to be uploaded.
- c) Scanned ORIGINAL Valid Trade License/ Incorporation certificate /Registration certificate of Sangha of SHG (For Sangha only)/ 1st Page of Bank Pass book of SHG (For SHG only /1st Grading verified and recommended by DRDC).
- d) Document depicting Experience of the bidder for supplying breeding animals/birds in Government distribution programme duly signed by a Group A Gazetted Officer of the Government of West Bengal.
- e) Scanned N.I.T. digitally signed will have to be uploaded as a token of acceptance.
- f) Scanned copy of CHECK LIST.
- g) Affidavit of Self-declaration of the bidder for neither blacklisted nor suspended by any of the Departments/Organizations of the Government and no criminal case is pending against the said firm/agency within the last 3 financial years.

No Tender will be accepted, if the same is not supported with all the above documents.

Hard copy of Statutory/Non-Statutory Documents is NOT required to be submitted in any case.

The offered rate should be valid for **TWELVE MONTHS** but the period may be extended or curtailed at the discretion of the undersigned/Tender Committee/Tendering Authority & requirement.

Online submission of bid will start from 23rd December, 2024. The last date of submission of tender (Technical & Financial) is upto 5 pm on 06th January 2025. The technical bid will be opened on 09th January, 2025. The date of opening of financial bid will be notified later on.

Sd/-
Deputy Director, A.R.D. & P.O.
Howrah



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Terms & conditions:

**1. MINIMUM ELIGIBILITY
CRITERION**

- (i) The bidder should be **SHG or Sangha of SHG or any agency or suppliers/Individuals having experience in this field**. For SHG or Sangha of SHG, the same should be functional at least last 3 years with 1st Grading verified and recommended by DRDC. Documentary evidence in this respect has to be provided.

2. INSTRUCTION TO BIDDERS & ELIGIBILITY FOR QUOTING

In the event of e-filing, intending bidder may download the tender document free of cost from the Website: <http://wbtenders.gov.in> directly with the help of Digital Signature Certificate.

General guidance for e-Tendering: Instructions/Guidelines for electronic submission of the tenders have been annexed for assisting the bidders to participate in e-Tendering.

1. **Registration of bidders:** Any bidder willing to take part in the process of e-Tendering will have to be registered with the Govt. e-Procurement System, through the Website <http://wbtenders.gov.in> after obtaining DSC (Digital Signature Certificate).
2. **Digital Signature certificate(DSC):** Each bidder is required to obtain a Class-II or Class-III Digital Signature Certificate (DSC) for submission of tenders from the approved service provider of the Govt. of India on payment of requisite amount.
3. **Tender Fees:** Tender documents may be downloaded free of cost.
4. **Scanning:** All Statutory & non-statutory documents should be scanned in grey scale & 150-200dpi.

3. EARNEST MONEY DEPOSIT

1. **Each tender, unless the bidder is exempted under the existing order of the Govt. of West Bengal or Govt. of India, will have to deposit Earnest Money @ Rs. 42,720/- (Rupees Forty Two Thousand Seven Hundred and Twenty) only as per above manner or Document Showing EMD Exemption to be uploaded. E.M.D. in any other manner not acceptable.**
2. **In no circumstances, Demand Draft, Bankers' cheque, Pay Order, T.R. Challan, Cash, G.P. Note, Pass Book, Fixed/Term Deposit, Token of Bank, A/c. Payee Cheque will be accepted.**
3. Earnest Money deposited before the date of issue of this N.I.T. will not be accepted. Earnest Money Deposit of previous tender will not be adjusted/ considered for this tender.
4. The onus of proving that a bidder is exempted from depositing earnest money will be on them. Valid Exemption Certificate issued by competent authority for claiming exemption of depositing Earnest Money[viz. EM(Part-II), Acknowledgement thereof & Declaration of Product, Plant & Machinery Investment issued by D.I.C., Govt. of WB or NSIC Certificate issued by Govt. of India].

4. TENDER PRE-REQUISITES

- (i) Scanned original of **Application in Annexure-I, Quarantine Information in Annexure-II, PAN Card (in case PAN Card is not available in the name of SHG or Sangha of SHG, PAN Card of the Dalaneta /Dalanetri shall have to be uploaded), valid Trade License/ Registration certificate of Sangha of SHG (For Sangha only)/ 1st Page of Bank Pass book of SHG (For SHG only), Document(s) of Experience duly signed by a Group A Gazetted Officer of the Government of West Bengal and Affidavit of Self-declaration of the bidder for neither blacklisted nor suspended by any of the Departments/Organizations of the Government and no criminal case is pending against the said firm/agency within the last 3 financial years.**
- (ii) In no case, Affidavit of any tender pre-requisites will be accepted unless specifically sought.
- (iii) Original of Trade License /Incorporation certificate, Exemption Certificate or any other document are required to be furnished when called for.
- (iv) **Digitally signed N.I.T. is to be scanned & uploaded as a token of acceptance.**

5. SUBMISSION OF TENDER

- (i) The tender is to be submitted in two Bid System: - one **Technical Bid & other Financial Bid.** The documents will get encrypted (transformed into non-readable formats).
- (ii) **A.TECHNICAL PROPOSAL: "BID-A"**: The Technical proposal should contain scanned copies of the following documents in two covers.

(I) STATUTORY COVER containing the following documents:-

1	Each tender, unless the bidder is exempted under the existing order of the Govt. of West Bengal or Govt. of India, will have to deposit Earnest Money @ Rs. 42,720/- (Rupees Forty Two Thousand Seven Hundred and Twenty) only in prescribed manner or <u>Document Showing EMD Exemption to be uploaded.</u>
2	Check List in the prescribed format.
3	Application in the prescribed format given in Annexure I.
4	Quarantine Information Annexure-II
5	Copy of terms & conditions of NIT digitally signed.

(II). NON-STATUTORY COVER/ MY SPACE containing the following documents:

Sl	Category	Sub Category Description
1	CERTIFICATES- ✓ All certificates are to be furnished in English Vernacular ✓ Affidavits are not valid. ✓ <i>Scanned original copy</i>	i) PAN Card of the authorized signatory. In case PAN Card is not available in the name of SHG or Sangha of SHG, PAN Card of the Dalaneta /Dalanetri shall have to be uploaded. ii) Registration certificate of Sangha of SHG (For Sangha only)
2	COMPANY DETAILS <i>Scanned original copy</i>	i) Valid Trade License/ Incorporation certificate /Registration certificate of Sangha of SHG (For Sangha only)/ 1 st Page of Bank Pass book of SHG (For SHG only) / 1 st Grading verified and recommended by DRDC (For SHG only)
3	CREDENTIAL <i>Scanned original copy</i>	i) Documentary evidence of experience of supplying Breeding animal / bird in Government distribution programme <u>duly signed by a Group A Gazetted Officer of the Government of West Bengal</u> ii) Affidavit of Self-declaration of the bidder for neither blacklisted nor suspended by any of the Departments/Organizations of the Government and no criminal case is pending against the said firm/agency within the last 3 financial years

N.B.: ALL STATUTORY & NON-STATUTORY DOCUMENTS ARE REQUIRED TO BE FURNISHED IN ORIGINAL, AS & WHEN ASKED FOR.

B. FINANCIAL COVER: BID- B:

• **BOQ:**

- a. Uniform rate per heifer (for supply up to GP level) mentioned in the N.I.T. **including** incidental charges i.e. Transportation & Delivery Charges up to GP level of different blocks of Howrah including loading unloading to be quoted in the bill of quantity (BOQ) for supply at the Decentralized units as mentioned in the N.I.T.
- b. No separate rate for separate units is to be quoted.
- c. **Insurance of the heifers has to be arranged by the supplier by IRDA registered Insurance Company for which requisite fee will be paid separately by the ordering authority.**

6. RATE

- (i) **Technical bid proposals are to be documented in TECHNICAL COVER. Rate is to be quoted in BOQ (Bill of Quantities) in FINANCIAL COVER. Disclosure of Rate anywhere other than BOQ will be a disqualification.**
- (ii) **The quoted rate should be inclusive of all charges viz. Delivery, loading, unloading, cost of transportation. Insurance of the heifers has to be arranged by the supplier by IRDA registered Insurance Company for which requisite fee will be paid separately by the ordering authority.**
- (iii) Rates quoted which are not as per specification mentioned in the Tender/Catalogue will not be accepted.
- (iv) Rate should be quoted in unit mentioned in the N.I.T./Catalogue. Tender with split rate & quantity will be rejected. Under no circumstances enhancement of rate whatsoever will be accepted after closing of stipulated time of submission of tender, whatever the reasons given thereafter save & except for any tax imposed by the Govt. Photocopy of Govt. Order in respect is to be submitted while claiming such increase.
- (v) Abnormally low rate of any item(s) quoted by a tendering firm in the offer with some malafide intention will not be accepted, if detected.
- (vi) The authority does not guarantee purchase of invited quantity since it depends upon the actual requirement. Hence rate should be quoted accordingly. **Order shall be placed by the implementing Blocks as per their schedule and convenience.**

7. VALIDITY

- (i) Rate quoted shall hold well for **Twelve months** from the date of approval of rate by the Tendering Authority and/or any extended period, if situation arises & within the validity period, any further requirement other than tendered quantity must be supplied at the approved rate & refusal to supply will be dealt with as per Tender Rule. Order will be placed in phased manner.
- (ii) **The Validity period of rate may further be extended/ curtailed at the discretion of the undersigned/ Tender Committee at the time of finalization of tender or after expiry of the period of validity.**

8. AGREEMENT (OFFLINE)

- (i) The successful bidder will have to enter in to a contractual agreement with the Govt. in the standard format embodying the tender terms & conditions in Non-Judicial Stamp Paper worth Rs.10/- (Rupees Ten) only.

9. SECURITY MONEY DEPOSIT

- (i) The successful bidder shall have to deposit security deposit through GRIPS portal under the Head of Account "8443-Covil Deposits-00-103-Security Deposits-001-Earnest /Security Money-07-Deposits" in favour of the ARD Department at the time of Agreement signing @ 10%

of the contract value taken into consideration the already deposited earnest money throughout the tenure of tender. A copy of such paid challan through GRIPS portal shall have to be deposited.

- (ii) Security Money shall be refunded after satisfactory completion of supply. No proportionate refund of S.M. will be allowed if the supplied quantity falls below the ordered quantity.

10. DATES & INFORMATION

Sl.	Activity	Date, Time & Venue
1.	Date of Publishing of N.I.T. & other Documents (Online)	23.12.2024 after 10.00 am
2.	Starting Date of Downloading Documents (Online)	23.12.2024 after 10.00 am
3.	Bid submission start date (Online)	23.12.2024 after 10.00 am
4.	Closing date of downloading documents & online bid submission	06.01.2025 up to 5.00 pm
5.	Bid opening date for Technical bid (Online)	09.01.2025 after 10.00 am
6.	Date of uploading list for Technically Qualified Bidder(Online)	To be notified later on
7.	Date for opening of Financial bid (Online)	To be notified later on
8.	Date of uploading of list of Bidders along with the approved rate	To be notified later on.

THE UNDERSIGNED RESERVES THE RIGHT TO CHANGE THE ABOVE SCHEDULE IN CASE OF ANY EXIGENCIES AFTER PUTTING UP A NOTICE IN THE DEPARTMENTAL WEBSITE & NOTICE BOARD.

12. SUPPLY/DELIVERY

- (i) Supply of the heifers will be made strictly within 30 (Thirty) days from the date of issue of order/schedule printed in the order. Schedule may be revised (increased/decreased/temporarily postponed) by the receiving authority, depending upon need.
- (ii) **The successful bidder may require supplying in phased manner within the contracted period.**
- (iii) The successful bidder has to inform the undersigned about the location of quarantine facilities for monitoring by Govt. Veterinary Officers. The certificate of quarantine to be produced during supply.
- (iv) Supply must be commenced within specified time frame from the date of placement of formal order or the date as indicated in the order.
- (v) Supply will normally be accepted on all working days between 11 am & 3 pm. Successful bidder must provide requisite number of labor for loading / unloading of the heifers without any additional charges. No supply will be accepted on Sundays & Govt. Holidays unless otherwise desired by the receiving authority.
- (vi) **IT IS OBLIGATORY FOR THE BIDDER TO NOTE THAT FAILURE TO MAINTAIN DELIVERY SCHEDULE WILL LEAD TO SEVERE DISLOCATION IN CARRYING OUT PUBLIC SERVICE FOR WHICH SUCCESSFUL BIDDER WILL BE HELD RESPONSIBLE & ACTION WILL BE TAKEN STRICTLY AS PER TENDER RULES LAID DOWN HEREIN WITHOUT ANY PREJUDICE, ANY SORT OF PLEA WILL NOT BE CONSIDERED, SAVE & EXCEPT ANY INCIDENT OCCURRED “BY ACT OF GOD” MAY BE CONSIDERED SYMPATHETICALLY.**
- (vii) The replacement of supply against any rejected consignment must be made positively within given time frame from the date of intimation, failing which action will be taken as per tender rule.

13. PENAL MEASURE

- (i) The Security Deposit furnished by a firm will be retained throughout the tenure of tender and liable to be forfeited in full, if the firm withdraws tender as a whole or partially at any

stage during the tenure of tender or fails/refuses to enter into written agreement once the rate is accepted within the time specified when requested to do so. Further, the security money shall be forfeited along with cancellation of order without prejudice in the event of failure/refusal to maintain the delivery schedule &/or non-observance of terms & conditions of tender &/or contracted specification &/or quality/quantity & the authority will be at liberty to terminate the contract as a whole or part. Such firms offer will not be taken into consideration in future & shall liable to be **black listed for 3(three) years.**

- (ii) The quoted rate shall not exceed the rate at which the bidder sells the Heifers of identical description to any other Govt. Dte., Organization, etc. If such incident of quoting higher rate comes to the notice, the authority reserves the right to initiate legal/penal action against such firms.

14. PAYMENT (OFF-LINE)

- (i) **No advance payment (Part or full) will be entertained in any case.**
- (ii) Bills against all supplies is/are to be sent in TRIPLICATE & should invariably be submitted at the time of delivery.
- (iii) Payment shall be made after executing the order satisfactory in all respect. However, no interest shall be paid to the supplier, if the payment is delayed due to reasons, whatsoever. In no circumstances, delivery schedule should be affected & or linked with the payment of outstanding bills. The payment of bills shall be withheld, in case of violation of any tender terms & conditions.

15. MISCELLANEOUS

- (i) Earnest Money Deposit will not be accepted after scheduled time of closing.
- (ii) Conditional tenders & tenders not accompanied with the documents as stipulated elsewhere in this NIT shall summarily be rejected without any reference made to the bidder & no correspondence will be entertained. No additional terms & conditions shall be put forth by the bidder and such offer(s) will not be taken into consideration.
- (iii) In the event of delay/non-availability/garbled printout/inconvenience in getting access to the Website for downloading tender documents, the authority will not be held responsible.
- (iv) During scrutiny, if it comes to the notice of the tender inviting authority that the credential or any other paper found incorrect/manufactured/ fabricated that bidder would not be allowed to participate in the tender & that application will be rejected without any prejudice.
- (v) **The offer may go to the next bidder, if the successful bidder fails to perform the contract.**
- (vi) No Import License, any sort of permit etc., in respect of any item will be provided from this Directorate and the tendering firm should rely on their own resources.
- (vii) Latest guidelines pertaining to purchase of stores issued by the Govt. of West Bengal will be followed provided that there is no specific instruction of the Tender Committee in this regard.
- (viii) Any dispute / difference arising out of this Tender will be referred to the sole arbitrator to be appointed by the Director of Animal Husbandry and Veterinary Services, West Bengal and the same will be held at Kolkata. Arbitrator will have the power to pass interim order and will be guided by the Arbitration & Conciliation Act, 1996.
- (ix) When a Tendering Firm submits their tender in response to this Notification, they will be deemed to have understood fully the contents, the requirements, terms & conditions of this tender. No extra payment will be made on the pretext that the Tendering Firm did not have a clear idea of any particular point. Any offer made in response to this tender when accepted by the Tendering Authority will constitute a Contract between the parties.
- (x) Non-compliance to any terms & conditions laid herein shall constitute a breach of contract & penalty for non-compliance shall be enforced very rigidly.
- (xi) Opening the financial bid as per schedule will be NOTIFIED **LATER ON**. No objection by any Bidder in this respect will be entertained.
- (xii) During evaluation, the undersigned may summon the bidders & seek clarification/information or additional documents or original hard copy of

any of the documents already submitted & if these are not produced within the stipulated time frame, their proposals will be liable for rejection.

- (xiii) Award of Contract: The Bidder whose bid has been accepted will be notified by the Tender Inviting Authority through acceptance letter.
- (xiv) The Tender Selection Committee reserves the right to cancel the N.I.T. due to unavoidable circumstances and no claim in this respect will be entertained.
- (xv) In the event of e-filling, intending bidder may download the tender document from the website <http://www.wbtenders.gov.in> directly with the help of Digital Signature Certificate.
- (xvi) Both **Technical Bid & Financial Bids** are to be submitted concurrently duly digitally signed in the website <http://etender.wb.nic.in>.
- (xvii) The financial offer o the intending bidder will be considered only if the Technical Bid of the bidder is found qualified by the 'Tender Evaluation Committee'. The decision of the 'Tender Evaluation Committee' will be final & absolute in this respect.

Sd/-
Deputy Director,
A.R.D. & P.O., Howrah

Annexure-I
Application Format

(To be furnished in the Bidder's Official Letter Head Pad with Reference Number, Date, full Address with contact no./ Telephone No. FAX No., e-mail ID, Website & GSTIN, if any)

Ref. No.

Date:

To
Deputy Director, ARD & PO
Howrah

Subject: Supply of cross bred Jersey/ upgraded Sahiwal Heifer up to GP Level at different Blocks of Howrah district.

Sir,

With reference to your N.I.T. dated 2024, I am/We are furnishing my/our rates for the item tendered for as per your specification, terms & conditions.

Should this online tender be accepted, I/We hereby agree to abide by & fulfill all the terms & conditions laid down in the online N.I.T. and the particulars available in the online N.I.T. & the details given in the specification/ Description or in default thereof to forfeit & pay the Governor of the state of West Bengal or his representative in office the penalties/sums/or of money that may be imposed by the Deputy Director, ARD & PO, Howrah, the earnest money deposited herewith or from other money deposited by me/us or from the bills that will be payable to me/us for the supplies to be made.

I/We also agree that the decision of the Deputy Director, ARD & PO, Howrah in all matters in respect of this tender will be final & binding on me.

I/We also agree to execute on being called upon to enter into a formal agreement embodying the terms & conditions contained herein &/or on usual terms & conditions & on default on my/our doing so, the Earnest Money deposited by me/us will liable to be forfeited along with blacklisting of our firm for three years.

Yours faithfully,

Date:

Signature & office seal:

Name of the Firm:

Address with PIN:

Annexure-II
QUARANTINE INFORMATION

Detailed Address of Quarantine location (s)	Facility for accommodation (No. of animal to be quarantined at a time)	Whether feeding & drinking facility is available or not (Y/N)	Remarks

Signature of the Bidder with Date & Office Seal

CHECK-LIST

Information about Bidder

(ONLY ORIGINAL DOCUMENTS ARE TO BE SCANNED & UPLOADED IN THE E-BID PORTAL)

Serial	Description	Particulars	Page No.
1.	Name of the Firm/bidder		
2. (a)	Registered Address with PIN, Phone / Mobile No., FAX, e-mail, website etc.		
(b)	SHG/Sangha of SHG/FPO /Sole Owner/Partnership/Pvt. Ltd. /Limited Firm		
3.	Name of the Person authorized to enter into & execute Contractual Agreement		
4.	Earnest Money whether deposited, if not scanned original Exemption Certificate whether uploaded		
5.	Scanned Original PAN Card whether uploaded		
6.	Scanned Documentary evidence of experience of supplying Breeding Animals / birds in Government distribution programme duly signed by a Group A Gazetted Officer of the Government of West Bengal whether uploaded		
7.	Scanned Original Trade License/Incorporation Certificate /Registration certificate of Sangha/1 st Page of Bank Pass book of SHG whether uploaded		
8.	Scanned terms & conditions of tender (N.I.T.) digitally signed whether uploaded as a token of acceptance		
9.	Application form in Annexure-I whether uploaded.		
10.	Affidavit of Self-declaration of the bidder for neither blacklisted nor suspended by any of the Departments/Organizations of the Government and no criminal case is pending against the said firm/agency within the last 3 financial years whether uploaded		
11.	Quarantine information in Annexure-II whether uploaded.		
12.	Miscellaneous document (including 1 st grading certificate by DRDC and document exhibiting 3 years functionality of SHG), if any		

Signature of the Bidder with Date & Office Seal

AGREEMENT

The articles of agreement made this day _____ day of _____ in the year of Two Thousand Twenty _____ between the Governor of the State of West Bengal hereinafter referred to as the "GOVERNOR" (which expression shall include here successors in office and assigns) of the One Part.

and

_____ hereinafter referred to as the "CONTRACTOR" (which expression shall unless excluded by repugnant to the contest be deemed to include his heirs executors administrators representatives and assigns) of the Other Part.

WHEREAS the contractor submitted an online tender to the Governor through the Deputy Director, ARD & PO, Howrah on the _____th day of _____ Two Thousand Twenty _____ for supply of heifers mentioned in the said online tender a copy whereof is annexed hereto and the Governor has accepted the said online tender so submitted by the Contractor on the _____th day of _____ Two Thousand Twenty _____ .

AND WHEREAS the Contractor has agreed to execute a formal Agreement embodying the terms & conditions of the said online tender and the other terms & conditions.

NOW THIS INDENTURE WITNESSETH AND IT IS HEREBY AGREED AS

FOLLOWS:

1. That the Contractor agrees to supply the heifers as detailed in the online Tender issued vide No. **WBARD/HEIFER/NIT11/2024-25** dated **19/12/2024** submitted by the Contractor to the Governor through the Deputy Director, ARD & PO, Howrah which has been duly accepted by the Governor on the _____th day of _____ Two Thousand Twenty _____ for consideration and on the terms & conditions mentioned in the said online tender.

2. That the Contractor shall duly and faithfully observe perform and fulfill the terms and conditions mentioned in the said online tender submitted by the Contractor and in default thereof the Governor shall have the right and be entitled to recover all damages suffered by the Governor and/or the Govt. of West Bengal and shall be entitled to forfeit the amount of the Security Deposit mentioned in the

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said online tender.

3. That all the terms & conditions and covenants on the part of the Contractor contained in the said online tender so submitted by the Contractor, shall be deemed to form and shall be treated as forming a part of this Agreement and the Contractor shall be bound to observe and fulfill the said terms & conditions and covenant on the part of the Contractor herein contained as if the same are specifically embodied herein.

4. Should any dispute and indifferences arises regarding anything concerning this Agreement of the said online tender of the construction of these presents of the said online tender or any of the terms and conditions and covenants therein contained the decision of the Deputy Director, ARD & PO, Howrah therein shall be final and binding on the parties.

5. That the Contractor shall keep the Govt. of West Bengal saved harmless and indemnified against any loss or damage caused to or suffered by the Govt. of West Bengal by reason of any defect of the equipment of the materials used in the manufacture of the same as may be found or detected within the period of the guarantee as provided in the tender.

IN WITNESS WHEREOF the parties to these presents hereinto have set and subscribed their respective hands the day month and year first above written.

SIGNED & DELIVERED:

In the presence of:

1) Witness:

SIGNED on behalf of the Governor of the State of West Bengal

Deputy Director, A.R.D. & P.O.
Howrah

1) Witness: