

GOVERNMENT OF WEST BENGAL  
DIRECTORATE OF ANIMAL RESOURCES AND ANIMAL HEALTH  
PRANI Sampad Bhawan, 2<sup>ND</sup> FLOOR,  
LB-2, SECTOR-III, SALT LAKE CITY,  
KOLKATA - 700 106.

Memo No: 5098 /2E-299/05(Part-II)

Dated, Kolkata, the 08<sup>th</sup> August, 2017

To

- (1) The Additional Director  
Animal Resources Development (Administration)  
Prani Sampad Bhawan, LB-2, Sector III, Salt Lake City, Kolkata-106.
- (2) The Additional Director  
Animal Resources Development  
Haringhata Farm, P.O. Mohanpur  
Dist. Nadia.
- (3) The Joint Director  
Animal Resources Development  
S.L.F., Kalyani/CSAHF, Salboni,  
P.O. Kalyani/Salboni  
Dist. Nadia./Paschim Medinipore
- (4) The Joint Director  
Animal Resources Development  
37, Belgachia Road  
Kolkata-37
- (5) The Deputy Director  
Animal Resources Development  
& Parishad Officer, \_\_\_\_\_  
P.O. \_\_\_\_\_ Dist. \_\_\_\_\_

Sub: Filling up of 10% posts of Lower Division Clerk under this Directorate Head Quarters on transfer from the TYPIST (BASIC CADRE) borne in this Directorate Head Quarters and LOWER DIVISION CLERK CADRE borne in the regional offices subordinate to this Directorate in terms of Rule 5(2) (c) & (d) respectively of Notification No. 7165-F (P) dated 01-07-2010 of Finance Department.

In inviting a reference to the subject cited above, this is to inform that an initiative has been taken from this end for filling up 2(two) Nos of Lower Division Clerk cadre post of this Directorate Head Quarters on transfer in the interest of public service from eligible incumbents who are holding the posts of TYPIST (BASIC CADRE) borne in this Directorate Head Quarters and LOWER DIVISION CLERK CADRE borne in the regional offices subordinate to this Directorate with respect to their seniority in the Basic Grade in terms of Rule 5(2) (c) & (d) respectively of Notification No. 7165-F(P) dated 01-07-2010 of Finance Department.

As such, he is requested to obtain application and a declaration as per prescribed format given below from willing candidates who possess requisite qualifications and permanent in service and forward the same to the undersigned within 15(fifteen) days from the date of issuance of this Notification.

*(Signature)*  
Director of Animal Husbandry &  
Veterinary Services, West Bengal

**FORMAT OF PERSONAL INFORMATION**

Sl. No	Name	Educational Qualification	Date of Birth	Year of PSC/SSC Exam, (if applicable) & position	Date of entry into Govt. Service with post	Date of Appointment		Subsequent Officiating Appointment /Promotion (Post & Date)	Whether SC/ST	Remarks
						Temporary	Permanent			

**FORMAT OF DECLARATION**

I do hereby declare that I am willing to join the posts of Lower Division Clerk under this Directorate Head Quarters as per Notification No. 7165-F (P) dated 01-07-2010 of Finance Department.

I further undertake that there will be no provision to express unwillingness in this regard after publication of transfer order from the Directorate Head Quarters.

Date:  
Place:

Yours faithfully

Signature & Seal of Controlling Officer